

**TOWN OF JONESVILLE
REGULAR BOARD MEETING
November 13, 2017**

The Town of Jonesville Board met for the Regular Board Meeting on Monday, November 13, 2017, at 7:00 pm in the Jonesville Town Hall.

Present:	Mayor, Gene Pardue Wayne Moore Anita Darnell Andy Greene	Absent:	Tracy Wall
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Others Present: Michael Pardue, Town Manager
Wendy Thompson, Finance Director
Andrew Brown, filling in for Town Attorney, Neil Finger
Tim Collins, Director of Utilities
Dane Mastin, Interim Administrative Chief

Mayor Pardue called the meeting to order and led the invocation followed by the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

Becky Wood addressed the Board regarding activities associated with the Jonesville Historical Society. A Christmas Bazaar & Bingo event was held on November 4, 2017 at the Jonesville Senior Center. The event attracted numerous vendors and was well attended.

OATH OF POSITION – TOWN CLERK

Wendy Thompson comes to the Town of Jonesville bringing several years of accounting and administration experience having worked with Ocean Isle Beach and Yadkin County. On behalf of the Town of Jonesville, the staff would like to welcome her in this new position. Wendy's skills, qualifications, and experience are going to be a vital asset to the Town in the years to come. Oath administered.

APPROVAL OF MINUTES

A motion was made by Council Member Moore to approve the minutes of October 9, 2017, Regular Board Meeting. The motion was seconded by Council Member Darnell and approved by a unanimous vote. 3-0.

FISCAL YEAR 2017-2016 AUDIT REPORT

Richard Tanner of Cannon & Company presented the Audit Report for The Town of Jonesville and the Jonesville TDA, ending June 30, 2017. Regarding the Town of Jonesville report, no discrepancies were found, everything looked to be in good order, and you are in good hands. He commented on the timely turnaround of the documents. No budgetary violations occurred during the Fiscal Year. He further stated that property tax collection for the year was 97.83%; anything over 94% is considered to be good.

Regarding the Jonesville TDA, no discrepancies were found; everything looked to be in good order as well.

MONTHLY FINANCE REPORT

The Board will need to make a motion to approve the monthly financial report.

A motion was made by Council Member Darnell to approve the financial report for the month of October. The motion was seconded by Council Member Green and approved by a unanimous vote. 3-0.

PLANNING BOARD REPORT (HWY 21 BRIDGE REPLACEMENT)

NC DOT is planning to replace the bridge on Hwy. 21 on Jonesville Creek. Construction could take upwards of one year and the proposed detour would be the Swan Creek Bypass, Shaffner Road and Haynes Road. Chairman Doug Chappell presented the recommendation of the Planning Committee to the Town Council which is to set a meeting with DOT and to seek a solution to keep uninterrupted traffic flow at the Hwy 21 Bridge during reconstruction. This could be in the form of a temporary bridge, build the new bridge adjacent to the old one or by similar means.

A motion was made by Council Member Green to support the Planning Board's recommendation regarding the NC Hwy 21 bridge replacement. The motion was seconded by Council Member Moore and approved by a unanimous vote. 3-0.

PUBLIC HEARING – NC HWY 21 BRIDGE REPLACEMENT

A motion was made by Council Member Darnell to approve the meeting dates for the Public Hearings to address the NC Hwy 21 bridge replacement. The motion was seconded by Council Member Green and approved by a unanimous vote. 3-0.

- Monday December 4, 2017 (10:00 am – 11:00 am)
- Monday December 11, 2017 (6:00 pm – 7:00 pm) prior to Town Meeting

SALE OF SURPLUS EQUIPMENT

Council member Moore made a motion to approve the sale of surplus equipment as presented (see attached list). Council member Darnell seconded the motion, passed unanimous 3-0.

DEPARTMENTAL REPORTS

The departmental reports are included in your agenda packet. Reports provided by Water/Public Works, Police and Code Enforcement.

CLOSED SESSION

Pursuant to NC General Statute 143-318-11 a motion was made by Council Member Green to go into Closed Session. The motion was seconded by Council Member Moore and approved by a unanimous vote. 3-0.

A motion was made by Council Member Moore to leave the Closed Session and return to the Regular Town Board Meeting. The motion was seconded by Council Member Darnell and approved by a unanimous vote. 3-0.

TOWN ATTORNEY

A motion was made by Council member Moore to renew our contract with Finger, Roemer, Brown & Mariani LLP for Legal Counsel for 2017-18. Primary attorney will be Andrew Brown. Council member Darnell seconded the motion, passed unanimous 3-0.

NEW POSITIONS

Council member Darnell made a motion to approve creation of a new full-time position titled Public Works/ Water Plant Technician as presented. Council member Moore seconded the motion, passed unanimous 3-0.

Council member Darnell made a motion to approve the full-time position titled Tax Collector/ Accounting Technician as presented. Council member Moore seconded the motion, passed unanimous 3-0.

Council member Darnell made a motion to appoint Tasha Ferguson as the new Deputy Finance Officer. Council member Moore seconded the motion, passed unanimous 3-0.

OATH OF POSITION – DEPUTY FINANCE OFFICER

Tasha Ferguson of the Jonesville Police Department currently serves as the Office Manager. She brings many years of dedicated service to the Town of Jonesville. On behalf of the Town of Jonesville, the staff would like to welcome her in this new position. Tasha's skills, qualifications, and experience are going to be a vital asset to the Town in the years to come. Oath administered.

BUDGET AMENDMENT

Council member Darnell made a motion to approve the Budget Amendment, copy attached. Council member Moore seconded the motion, passed unanimous 3-0.

ADJOURN

A motion was made by Council Member Darnell to adjourn the November 13, 2017, Regular Board Meeting. The motion was seconded by Council Member Moore and approved by a unanimous vote. 3-0.



Gene Pardue, Mayor



Wendy Thompson, Town Clerk

TOWN OF JONESVILLE

Resolution Declaring Personal Property as Surplus and Authorizing Sale of Personal Property

WHEREAS, N.C.G.S. 160A 265-270 permits the Town of Jonesville to dispose of personal property with a value under \$30,000.00 by private negotiation and sale, sealed bids, negotiated offer, advertisement and upset bid, at public or electronic auction upon adoption of a resolution or order authorizing the appropriate official to dispose of the property; and

WHEREAS, the Town Manager has recommended that the property listed below be sold as allowed under the above listed statutes as surplused property.

Public Works Items

- a. ODB Leaf Vacuum (ID 5992443-LCT600)
- b. 10 foot Snow Blade (blade only no controls, no lifting cylinder)
- c. Bush Hog, 5foot (ID T7727796B)
- d. John Deere Frail Mower (ID 1P00390XBBC008298)
- e. Weedeater Husquarna 322L
- f. Mitsubishi 2 cycle pump – TLE (ID 20TD801)
- g. Dolmar Saw – Asphalt/Concrete (ID 9703161184)
- h. Qingqi Scooter (ID 139QMB31017747)

Water Plant Items

- a. Wallace-Tiernan Penwalt dry feeder
- b. Wallace-Ternan Penwalt dry feeder for parts (hull)
- c. (2) Fairbanks-Morse Scales
- d. Siemens gas detector with C12 sensor
- e. Voland 340-D Precision Balance
- f. (19) 250ml Wheaton Reagent Bottles (new)
- g. Great Lakes/calebration cube assembly for Turbidity/NTU
- h. (2) Wallace Tiernan Chlorinators (rebuilt)
- i. Automatic timer control for Wallace & Tiernan Volumetric feeder
- j. V10K Wallace & Tiernan Chlorine Feed System
- k. Wallace & Tiernan 10lb Glass Rotometer tubes – new
- l. Wallace & Tiernan 50lb Glass Rotometer tube – used
- m. Large lot of glass vials and tubes for WP lab chemistry
- n. (3) tube racks
- o. (4) 500ml Pyrex Corning glassware
- p. (9) 250ml #1460 Pyrex bottles
- q. Hach digital titrater
- r. Dayton air compressor 110v runs but has leak in the tank
- s. Polymer feed system – mixer, tank, pump tubing
- t. Environmental Instruments, LLC Specra-Chlor low level (PPB) and Turbidity meter, SER No. 119
- u. Lot of water chemistry glassware
- v. Lot of water chemistry apparatus

THEREFORE, BE IT RESOLVED, the Jonesville Town Council hereby declares the personal property listed above as surplus and authorizes the Town Manager or his designee to sell by private negotiation and sale, sealed bids, negotiated offer, advertisement and upset bid, public or electronic auction at the earliest convenience the personal property listed above in accordance with N.C.G.S. 160A 267-270. The terms of the sale shall be net cash. The Town Manager or his designee is directed to publish at least once not less than ten (10) days before the date of the sale or auction, a copy of this resolution or a notice summarizing its content as required by North Carolina General Statute 160A-267 - 270.

ADOPTED this 13th day of November, 2017.

The Honorable Gene Pardue
Mayor Town of Jonesville

ATTESTED BY:

Wenona C. Thompson Town Clerk

**TOWN OF JONESVILLE
BUDGET AMENDMENT
FY 2017/2018**

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act"

DATE: 11/13/2017

DEPARTMENT: ADMINISTRATION

Finance Officer

Budget Code	Description	BUDGET	Increase (Decrease)	Amended Budget
REVENUES				
				\$0.00
				\$0.00
				\$0.00
TOTALS		\$0.00	\$0.00	\$0.00
EXPENDITURES				
10-6600-570	Miscellaneous	\$2,631.00	(\$1,600.00)	\$1,031.00
10-4300-010	Election Expenses	\$3,000.00	(\$3,000.00)	\$0.00
10-4200-040	Professional Services	\$5,700.00	\$4,600.00	\$10,300.00
TOTALS		\$11,331.00	\$0.00	\$11,331.00
	TOTALS			

REASON FOR FUNDS TRANSFER: to appropriate funds for contract entered with Finger, Roemer, Brown & Mariani LLP for FY2018

Approved by Town Manager: _____ DATE: _____

This instrument approved by Board of Commissioners as required on _____

Mayor